

Central Intelligence Agency



Washington, D.C. 20505

24 April 2019

Ms. Emma Best  
MuckRock News  
DEPT MR 59610  
411A Highland Avenue  
Somerville, MA 02144

Reference: F-2018-02369

Dear Ms. Best:

On 20 August 2018, the office of the Information and Privacy Coordinator received your 20 August 2018 Freedom of Information Act (FOIA) request for **records, including but not limited to memos, emails, security files, letters and other files, relating to or mentioning Kofi Atta Annan aka Kofi Annan.**

Our officers will review your request in more detail and will advise you should they encounter any problems or if they cannot begin the search without additional information or clarification. We have assigned your request the reference number above. Please use this number when corresponding so that we can identify it easily. Unless you object, we will limit our search to CIA-originated biographic assessments on Kofi Annan produced during 1 January 1997-31 December 2006.

The FOIA authorizes federal agencies to collect fees for records services. Based on the information provided in your letter, we determined that your request falls into the "representative of the news media" fee category, which means you may have to pay for the cost of reproducing released records, which would be assessed at a rate of ten cents per page after the first 100 copies, which you receive free of charge.

We note you wish to be notified of the total charges prior to processing this request. Please be advised that we cannot provide you with an exact fee estimate until we have completed the search, identified the responsive documents, and determined how many pages of nonexempt, responsive material will be released. Once our work is completed, you may be assessed applicable fees for duplication if nonexempt releasable material exceeds the first 100 pages, to which you are entitled free of charge. In order to protect requesters from large/or unanticipated charges, we will ask you for a written commitment to pay duplication fees if we determine they

will exceed \$100. Although you still will be assessed fees accordingly, we will not notify you beforehand if we estimate that fees for completing your request will be less than \$100. We will proceed on this basis unless we hear otherwise from you in writing.

On 27 February 2019, we received your 26 February 2019 letter asking for the status concerning your 20 August 2018 FOIA request.

Please be assured that your request is still in process. We can appreciate your concern with not having received a final response to your request. It is the overwhelming number of requests and their complexity that causes delays in our responses. We are making every effort to complete it as soon as possible. Per your request, we have checked on the status and have been provided an estimated completion date of 22 September 2020. Please note, this is only an estimated date and is subject to change. In the future, we will not acknowledge or respond to any additional queries regarding the status of this request until after 22 September 2020. Meanwhile, we appreciate your patience and understanding while we continue to process your request.

Sincerely,

A handwritten signature in black ink, appearing to read "Riggs Monfort". The signature is stylized with a large, sweeping initial "R" and "M".

Riggs Monfort  
Information and Privacy Coordinator